

Winchester Baptist Church

Annual report for the year ended 31 March 2010

Statutory Information

Charity name	Winchester Baptist Church
Registered Address	Swan Lane Winchester SO23 7AA
Charity Registration Number	1130292
Charity Trustees	The Revd E Huffman (Minister) Mr T Williamson (Associate Minister (Youth)) Mrs E Stacey (Pastoral Co-ordinator for Mission to Seniors) Mrs J Marshall (Administrator) Mr E Jackson (Secretary) Mr D Hook (Treasurer) Mr G Bartlett Mrs C Breakwell Mr W Isaac Mrs H Mann Mrs S McAulay Mr C Turner
Property Trustees	The Baptist Union Corporation Limited Baptist House 129 Broadway Didcot Oxfordshire OX11 8RT
Bankers	The Royal Bank of Scotland 67-68 High Street Winchester SO23 9DA
Independent Examiners	Mrs J Oakes Newton Ley 7 Mead Road Winchester SO23 9RF Mrs S Aitkenhead 21 Holly Meadows Winchester SO22 5FQ

Annual Report for 2009/10

The Charity Trustees present their Annual Report and financial statements for 2009/10.

Charitable Object

The Charity is governed by a Constitution which states that the principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

The Church occupies premises which are held by the Baptist Union Corporation Ltd, on Trusts which are entirely compatible with the above object.

Organisational Structure and Decision Making Processes

People are accepted into membership of the Church in accordance with the Constitution, which requires them to be or to have been baptised by immersion upon personal profession of faith, or otherwise to have made their own public profession of faith in Jesus Christ.

The Church Members Meeting normally takes place six times per year and has responsibility for the overall policy of the Church. In accordance with the Constitution, the members appoint Charity Trustees, collectively known as the Leadership Team, who are responsible for the day to day running of the Church's work and witness and the financial and legal aspects of the Church. All Charity Trustees, apart from the Minister and Associate Minister (Youth), Pastoral Co-ordinator for Mission to Seniors and Church Administrator, are appointed for a three year term of office, but may be re-appointed for further such terms. All Members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the Church's charitable objective.

Relevant matters may be submitted to the Church Meeting by the Leadership Team for guidance or decision, or may be raised by members in the Church Meeting for further consideration by the Leadership Team. Though the Constitution permits decisions to be made at Church Meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

The Church is affiliated to the Baptist Union of Great Britain and to the Southern Counties Baptist Association. It is a member both of 'Churches Together in Winchester' and of 'Mission Winchester' (nine churches working together for Christian unity, evangelism and spiritual renewal in the city). The Minister chairs the latter organisation.

All members of the Leadership Team have been made aware of their legal responsibilities as Charity Trustees and provided with the documentation they need to fulfil their role. The Church attaches importance to the training and development of its Leadership Team and of future leaders. The Associate Minister (Youth) is part of the way through an MA course in Missional Leadership and has been accepted for Ordination in May 2010. A former Fine Arts student who graduated in 2009 is in a one year internship with the Church, with particular responsibility for youth work and for encouraging the use of creative arts in worship. Two members took part in 'Footsteps' – a one year part-time course run by Regent's Park College, Oxford and the Southern Counties Baptist Association for developing skills in various areas of ministry and a deeper understanding of the Christian faith. One Member has embarked upon an eight month course at the School of Supernatural Ministry at Bethel Church, Redding, California, and the Minister and two other

Members also visited Bethel Church to find out more about their model for the inner healing of hurts and emotions.

The Leadership Team have carried out a comprehensive assessment of the major risks facing the Church and are satisfied that most of the necessary measures are already in place to mitigate these risks. They will be considering periodically what other measures might need to be taken.

Objectives and Activities

In setting objectives for the year the Leadership Team have given consideration to the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular they have ensured that the Church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as living Lord through worship, prayer and teaching, pastoral care and mission and social outreach work.

Central to the work and witness of the Church is the provision of regular public services of Christian worship. These services take place each Sunday morning at 10.00 a.m. and most Sunday evenings at 6.30 p.m. A youth congregation, The Edge, meets weekly on Thursdays at 7.30 p.m. and there is a 'Silver Service' for seniors at 1.30 p.m. on the first Thursday of each month. There are also occasional services at other times which are advertised on the Church Notice Board and on the Church's website at www.winbap.org.uk. There is a full children's programme during the Sunday morning services. The Church seeks to be a friendly and welcoming community and anybody is free to attend any of these services.

The Church runs a number of small groups for the growth of faith, discipleship and fellowship in the homes of some of its members. Further details of these can be obtained from the Leadership Team on request, or at the Sunday services of worship. During the year a two-year pilot implementation of a new small groups structure was launched. Known as 'Clusters', this arrangement has established a number of mid-sized groups with a more intentional outward focus or 'missional' aspect to them. Eight such clusters have been created so far, each focussed around a different common need, social interest, stage of life or geographical area. This initiative has already increased the number of Members involved in a small group.

The Church runs various events for children, young people, students and seniors, with the purpose of assisting the community and demonstrating the love of Jesus Christ. These events include a weekly pre-school play group ('Friday Fun') and a weekly youth club for teenagers ('Friday Club'). Periodically the Church runs courses, entitled 'Alpha', for people interested in discovering more about Christianity, and courses for those seeking assistance with money management.

The Church premises are made available throughout the week to a variety of outside organisations. These include an Age Concern lunch club which caters for 40 older people over two days each week, a Live at Home Scheme Friendship Club of about 40 people who live alone and meet together fortnightly, the local Residents Association, theatre and operatic groups, and Hampshire Music Service, who hold county-wide auditions. The premises have also been hired for a concert by a professional pianist.

Members of the Church are actively involved in a broad range of activities with other Christians in Winchester, including evangelism ('Woman2Woman'), prayer for healing for members of the public in Winchester High Street each Saturday ('Healing on the Streets'), the provision of counselling services ('Olive Branch'), and various initiatives to help the disadvantaged (Winchester Churches Night Shelter, Winchester Basics Bank, Winchester Churches Family Project and Winchester Churches Housing Group). The Church also supports these activities financially. The Church

helps to fund, and provides an office base for, Winchester's City Centre Chaplain; the Minister sits on the Chaplain's management group.

In addition to activities formally linked to the Church, members also work for a local Christian horticultural project for adults with learning disabilities ('Boaz') and serve as volunteers in other local charities and organisations including Gideons International (promoting the reading of the Bible), the Langley House Trust (rehabilitation of ex-offenders), Naomi House (children's hospice), Community Responders (responding to medical emergencies before the arrival of an ambulance), Winchester Prison (visiting, education, supervising the children's play area for prisoners' families, and leading worship on Sundays and at the Christian Fellowship Group), Royal Hampshire County Hospital (administering Communion), and work with people with special needs.

The Church operates a system to ensure that all people working with children and vulnerable adults are appropriately vetted by the Criminal Records Bureau.

Achievements and Performance

During the year the Church adopted a Constitution and successfully applied to the Charity Commission for charity registration. It also had the legal title to the church and hall site registered with the Land Registry.

15 people became Church members during the year and one resigned having moved to another church in Winchester. The Elders undertook a comprehensive review of the Membership List and on their recommendation the Church Meeting removed from the List 57 people with whom the Church has lost contact. The number of members at the end of the year was 156. One person was baptised on profession of faith.

The number of people, and young families in particular, worshipping at the Church increased, and the Church sanctuary was regularly full at the Sunday morning worship service. The typical weekly attendance at the four congregations - the two Sunday Services, the Edge and the (monthly) Silver Service - increased from under 200 to 241 different people. In total about 350 people attend worship services, of whom 90 are children and young people. Numbers in the Sunday morning crèche are continuing to rise and additional helpers have been recruited for 'COGs', the primary school age Sunday School, which attracts about 40 children each week, and 'Fresh', the Sunday Morning group which caters for up to 20 younger teenagers.

The Edge has a core group of 15 attending on a regular basis, with intermittent attendance from an additional 15 young people. Regular weekly meetings consist of worship, bible study, and relationship building, and have focussed this year on God and relationships, working as a team, and mission event planning. A residential weekend in the autumn term saw 18 young people take part in team building activities and leadership tasks. The focus of the spring term was preparation for an Easter mission event. There were a number of joint meetings with similar groups from other Winchester churches, meeting under the UNITE banner. The refurbishment of the youth room at the church was completed during the year; this has had a positive impact on all groups who use it, giving them a sense of belonging and identity.

The Church regards its thriving and pioneering work amongst seniors as one of its most important means of providing spiritual, physical and emotional care for those in the surrounding community. There is a close and fruitful working relationship with Age Concern and the sheltered homes nearby and the Church is currently in regular contact with 90 seniors. This work is supported by some 40 volunteers; these are drawn mainly from the Church but also include others who want to provide support for seniors. Attendance at the Silver Service averages around 55-60 each month, and 72 came to the Christmas Celebration. About 12 seniors took part in a 'Silver Seekers' course

– an Alpha course specially adapted for their age group. This number can vary from year to year, depending on who is eligible, and who wishes to attend.

The main annual outreach event to seniors not already connected with the Church again took the form of a 'Holiday at Home' held on two days during the summer. 30 seniors and 20 helpers attended each of the all-day events, which had a Caribbean Cruise theme and involved craft, singing, and games, concluding with a devotional talk. Other events specifically for seniors included a Sunday afternoon 'Songs of Praise' service in October and a classical concert to raise funds for Christian work with seniors in Brazil. The scale of one-to-one visiting of the frail and elderly was increased and Church members continued to make regular visits to two blocks of sheltered accommodation near the Church, using a Memory Box to get those with dementia more involved.

An average of 25 families (45-55 people) have attended 'Friday Fun' each week; nearly all of them having no other connection with the Church. The group has reached capacity and there is a waiting list of families wanting to attend regularly. Since September, Friday Club has benefited from having the church intern's help on a regular basis. This, coupled with a slight fall in the total number of different young people attending during the year (46, compared with 57 in 2008/09), has created a better ratio in terms of helpers to younger people. Of those attending, fourth fifths continued to be unconnected with the church and ten were new to the group during the year.

In total, the church has had regular contact with about 200 children and young people during the past year, through Sunday morning activities, the Edge, Friday Fun and Friday Club, with an average of an estimated 130 involved in a typical week. Again, the trend appears to be upwards.

Support for missionary activity in Winchester, the UK and overseas is an important aspect of the Church's work. A large number of Church members were involved in a ten week evangelistic event at Winchester Cathedral between April and June, organised by many of the churches in the city, called 'Just 10'. Following this event the Church ran an 'Alpha' course which was completed by three people. One of them now attends the church regularly and another who started the course but did not finish now attends a nearby church regularly. The Just 10 mission was particularly successful in reaching young people and the event has galvanised church youth leaders city-wide, including the Baptist Church, to be more mission-focussed in the events they put on together under the 'Unite' banner.

Through Woman2Woman the Church took a leading role in organising women's interdenominational social events with an evangelistic message. Three events were held during the year with up to 100 women attending each one.

The Church supports three missionary families in Lesotho, Democratic Republic of Congo and the Middle East. During the year teams from the Church visited two of these families to encourage them and to assist them practically. The Church encourages its Members to become involved in short-term mission events and during the year individuals took part in evangelistic, educational or practical projects in Norway, Uganda, Mozambique and central Asia.

A significant number of Members are involved in 'Healing on the Streets', a regular point of involvement with the community. A group of them spends 1½ hours in Winchester High Street each Saturday offering to pray for people with any kinds of needs. About 300 people were prayed for over the course of the year. Many reported feeling helped, with a deep peace after prayer, and about eight came back later to say that their situations had markedly improved. The Church also hosted a 'Healing on the Street' training course for churches in the region and a conference on 'the nurturing heart of God'.

Three members of the congregation who have completed a training course with Christians Against Poverty, run courses in money management. These courses are open to all members of the public as well as to Church members. Five courses were run during the year, providing assistance to 27 people: ten from the Church, 15 from other churches in Winchester and two with no church. The participants have consistently spoken highly of the course and commented on how it has helped them to manage their money better.

Members were involved in donating small gifts and packing them into shoe boxes for distribution overseas under the Samaritan's Purse project 'Operation Christmas Child'.

The Church's biennial weekend away – a time of teaching and fellowship for about 140 people – took place in Dorset in April. Later in the year Members attended various similar public events including 'New Wine', 'River Camp' and 'Radiant'.

The Church does not measure the success of its activities only in numbers, including financial numbers, but also in less tangible areas like fellowship and encouragement. A range of social events was organised including termly Sunday lunches for 110 people and the serving of hot dogs & hot chocolate mountains to 150 Church and non-church people on Bonfire Night. The Church's men's group, 'Being Men', laid on a number of activities, such as a barbecue and a morning's cycling at the velodrome, to which Members could invite their friends. All these events provided opportunities to build friendships, thus increasing the supportive network both within the Church and with its local community.

During the year the Church adopted a policy and set of procedures to safeguard vulnerable adults who attend services and other events and activities on the premises. It also adopted an Equal Opportunities Employment Policy and revised and formalised its Health & Safety policy and procedures.

Financial Review

The Church continues to raise the funds which it needs to carry on its activities from within its own membership and congregation, supplemented by a small income from hiring out the Church premises to outside organisations. No wider public appeal for funds was made during the year, nor any grant requested from charitable or official bodies.

The Church started the year budgeting for a net deficit of £21,000. However, a sustained increase in personal giving by Members resulted in a surplus of income over expenditure by the end of the year of over £8,000. This increased level of giving is expected to continue in 2010/11.

During the course of the year the Church adopted a policy on donations to individuals and organisations to provide consistency in its financial support of other charitable organisations with Christian aims and objectives compatible with the Church's own charitable purpose, in particular the Baptist Union Home Mission, the Baptist Missionary Society and a number of organisations in which members have an involvement. In addition to restricted giving amounting to over £50,000, the Church donated some £44,000 (20%) of its general income to such causes during the year.

The financial results for the year, together with a summary of the accounting policies adopted, are set out in the accompanying financial statements.

The Leadership Team have established a Reserves Policy, which is to maintain reserves at a level consistent with safeguarding the Church against unexpected significant items of expenditure, to safeguard the employment of its staff and to provide working capital to smooth peaks and troughs in short term cash flow. This level of reserves equates to between two and five months of gross

income (£37,000 to £92,000 based on income in 2009/10). With reserves of £71,800 at the Balance Sheet date, the Leadership Team are satisfied that these are sufficient, together with ongoing income anticipated, to enable the Church to function effectively in the coming year.

Future Plans

The Church is giving active consideration to appointing a part-time trained and experienced Children's Ministry Worker to bring vision and focus to its work with 0-11 year olds, to inspire and train its children's work leaders and helpers, and to develop and extend children's worship. Consideration will be given to how better to build better and stronger relationships with the adults attending Friday Fun.

A new Pastoral Co-ordinator for Mission to Seniors will be joining the Leadership Team in September on the retirement of the current post holder, to build on the existing work and expand the vision for reaching out to Seniors in the local community.

The Leadership Team will give consideration to whether the Church should join in a proposed 'Street Pastors' initiative in Winchester, responding practically to the problems of crime and violence by engaging with young people on the streets, and will make an appropriate recommendation to the Church Meeting.

The pilot Clusters project will continue with the aim of increasing the level of involvement of the congregation and freeing up individuals for relational mission of a kind that suits their interests and gifting.

The Leadership Team anticipates devoting some time to considering how to continue to adapt the Church premises to better meet the needs of the growing congregation. Plans for the year include work to increase the capacity of the church sanctuary and to provide acoustic screening for growing Sunday morning children's work.

The Elders will examine Bethel Church's model for inner healing of hurts and emotions and consider whether it would be appropriate for the Church to adopt it.

Support will be given to teams going to support missionaries in Lesotho and DR Congo in the summer, and to Members taking part in short-term mission in various countries.

Consideration will be given to how to mark the church's 150th Anniversary in 2011, including bringing up to date the centenary history of the Church written in 1961.

Approved by the Leadership Team on 12th May 2010 and signed on their behalf by:

Rev Ewen Huffman

Minister

Edward Jackson

Secretary

Winchester Baptist Church
Statement of Financial Activities for the year ended 31st March 2010

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2010 £	Total Funds 2009 £
Income and expenditure					
Incoming resources					
Personal giving		182,008		182,008	151,021
Tax recovered on Gift Aid		45,368		45,368	38,397
Bank and Building Society interest		54		54	2,596
Premises hire and sundry income		6,009		6,009	6,566
Income from Organisations and events		18,534		18,534	14,275
Restricted giving - missions and donations			50,543	50,543	73,177
Restricted giving - other			6,725	6,725	431
Total incoming resources		<u>251,973</u>	<u>57,268</u>	<u>309,241</u>	<u>286,463</u>
Resources expended					
Direct charitable expenditure	2	223,070	57,268	280,338	328,594
Expenditure from Organisations and events		20,643		20,643	15,306
Total resources expended		<u>243,713</u>	<u>57,268</u>	<u>300,981</u>	<u>343,900</u>
Net movement in Funds		8,260	0	8,260	-57,437
Balances brought forward at 1st April 2009		63,569	1,939,996	2,003,565	2,061,002
Balances carried forward at 31st March 2010	8 & 9	<u>71,829</u>	<u>1,939,996</u>	<u>2,011,825</u>	<u>2,003,565</u>

There were no other recognised gains and losses

The notes on pages 10-13 form part of these accounts

**Winchester Baptist Church
Balance Sheet at 31st March 2010**

	Notes	2010 £	2009 £
Tangible fixed assets	5	1,939,996	1,939,996
Current assets			
Debtors	6	22,380	18,623
Short term deposits		65,843	56,389
Cash held by Activities Leaders		578	711
Cash at bank and in hand		68	14
		<u>88,869</u>	<u>75,736</u>
Liabilities: amounts falling due within one year	7		
Creditors		(9,537)	(8,869)
Bank overdraft		<u>(7,503)</u>	<u>(3,298)</u>
Net current assets		71,829	63,569
Net assets		<u>2,011,825</u>	<u>2,003,565</u>
Charitable Funds			
Unrestricted	8	71,829	63,569
Restricted	9	<u>1,939,996</u>	<u>1,939,996</u>
		<u>2,011,825</u>	<u>2,003,565</u>

Approved by the Leadership Team on 12th May 2010 and signed on their behalf by:

David Hook

Treasurer

Rev Ewen Huffman

Minister

The notes on pages 10-13 form an integral part of these accounts

Winchester Baptist Church

Notes to the Statement of Financial Activities for the year ended 31st March 2010

1 Accounting policies

a Basis of Preparation

The accounts are prepared in accordance with the Accounting Regulations set out under the Charities Act 1993 and with the Charities Statement of Recommended Practice 2005.

b Donations

Donations are accounted for gross when received.

c Investment income

Investment income is included in the accounts in the year in which it is receivable.

d Fund raising and publicity costs

The church does not make formal appeals for funds, and expenditure on these items is therefore not material.

e Grants / Donations payable

The Church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are approved.

f Governance costs

This represents direct expenditure on the governance of the church. Most of the management is carried out without charge by volunteers. This intangible cost is not included in the Statement of Financial Activities since there is no measurable cost to the volunteers for their service.

g Fixed Assets

The church premises are included in the balance sheet at insurance value at 31st March 2008 because reliable cost information is not available, and valuation would incur significant costs which would be onerous compared with the additional benefit gained by the user of the Accounts.

The manse premises are stated at cost.

h Depreciation

Depreciation has not been charged on the church or manse premises, because in the opinion of the Trustees, the residual value of the asset is not less than the original cost price.

All expenditure, except for major expenditure on property, is charged as direct charitable expenditure in the year in which it is incurred, and is not capitalised.

2 Direct charitable expenditure

	Unrestricted Funds £	Restricted Funds £	Total Funds 2010 £	Total Funds 2009 £
Staff costs:				
Ministers and manse	82,996		82,996	84,907
Church administrator	18,324		18,324	17,153
Mission to Seniors	18,757		18,757	19,196
Caretaker / Cleaner	5,690		5,690	5,191
Intern	3,998	6,246	10,244	10,454
Total staff costs (see Note 3 below)	129,765	6,246	136,011	136,901
Other costs:				
Baptist church premises expenditure	16,770		16,770	52,907
Office and general costs	10,345		10,345	9,460
Youth and children	2,478		2,478	2,120
Outreach	711	198	909	1,023
Music and PA equipment	1,578		1,578	2,523
Overseas Mission Trips	13,912		13,912	4,322
Other activities	2,873	281	3,154	4,279
Expenditure from Organisations and events	20,643		20,643	15,306
Missions and donations (see Note 4 below)	44,638	50,543	95,181	115,059
	<u>243,713</u>	<u>57,268</u>	<u>300,981</u>	<u>343,900</u>

3 Staff costs and Trustees expenses

Salaries			91,134	89,029
Social security costs			6,809	7,295
Pension costs			9,849	9,184
Other costs			28,219	31,394
Total			<u>136,011</u>	<u>136,901</u>
The average number of employees during the year was			<u>4.6</u>	<u>4.6</u>

No employee received emoluments in excess of £50,000 during the year. The Senior Minister who is both a Trustee and an employee, lived in housing wholly owned by the church. No sums were reimbursed to the Trustees for their work as Trustees.

The church pays pension contributions for its Senior Minister to the Baptist Ministers Pension Trust Limited which is a final salary defined benefit scheme which is not contracted out of the State Second Pension.

4 Missions and donations

	Unrestricted	Restricted	2010	2009
	£	£	£	£
Home Mission	9,500		9,500	9,000
BMS World Mission	9,000		9,000	9,000
Operation Agri		1,153	1,153	647
Mark Marx - Healing on the Streets			0	5,190
City Centre Chaplain	1,975		1,975	1,900
Maria Luckhurst working in Croatia		941	941	1,975
Iain Pickett Operation Mobilisation	3,133	2,577	5,710	7,226
Heal Africa	3,633	21,864	25,497	7,477
Tearfund		2,457	2,457	6,261
August Basson, A.I.M. Lesotho	4,133	7,057	11,190	46,965
Jo Story			0	1,562
Just 10 Mission - J John	3,000		3,000	5,688
Eunice Nicholson, Bethel California	500	7,160	7,660	
Peggy Mercer Michael Project		2,378	2,378	
Fellowship Fund	984	3,741	4,725	4,243
Other donations under £1,000 each	8,780	1,215	9,995	7,925
	<u>44,638</u>	<u>50,543</u>	<u>95,181</u>	<u>115,059</u>

5 Tangible fixed assets

	Church	Manse	Total
	£	£	£
Cost			
At 1 April 2009 and 31 March 2010	1,789,996	150,000	1,939,996

All assets are used for direct charitable purposes and are freehold.

The church is the beneficial owner of the above tangible fixed assets, the legal title to which is held by the Baptist Union Corporation, the church's holding trustee. The use of the proceeds from any future sale of these assets is restricted to acquiring similar assets and would require the consent and agreement of the holding trustees.

In the event that the church is permanently closed the proceeds of sale would be transferred to the Baptist Union Corporation Building Fund.

6 Debtors

	2010	2009
	£	£
Accrued income	16,498	14,032
Prepayments and other debtors	5,882	4,591
	<u>22,380</u>	<u>18,623</u>

7 Creditors

	2010	2009
	£	£
Other creditors	8,737	8,219
Accruals	800	650
	<u>9,537</u>	<u>8,869</u>

8 Unrestricted funds

These are represented by net current assets

9 Restricted funds

	Balance at 1 April 2009 £	Movement in resources Incoming Outgoing £ £		Balance at 31 March 2010 £
Fixed asset funds:				
Church premises	1,789,996			1,789,996
Manse (Senior Minister)	150,000			150,000
	<u>1,939,996</u>	<u>0</u>	<u>0</u>	<u>1,939,996</u>

10 Related charities

The custodian Trustee of the church is the Baptist Union Corporation Limited which is charity number 249635, and which is controlled by the Baptist Union Council. The church is also a member of the Baptist Union of Great Britain, and the Southern Counties Baptist Association.

The church made a donation to the Baptist Union Home Mission scheme as set out in note 4.

Independent Examiners' Report on the accounts of Winchester Baptist Church for the year ended 31 March 2010

Respective responsibilities of Trustees and Examiners

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is our responsibility:

- to examine the accounts (under section 43(3)(a) of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- to state whether matters have come to our attention.

Basis of Independent Examiners' report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the accounts.

Independent Examiners' statement

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Acthave not been met; or
- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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